



# PAKISTAN BUREAU OF STATISTICS



## SYLLABUS FOR SCREENING TEST

### SYLLABUS FOR SCREENING TEST (BS-06 TO BS-15)

Sr. No	Description of Posts	BPS	Required Subjects	Subjects/Contents with Weightage				Total (100)
				Professional Subjects Marks		General Subjects Marks		
1	Statistical Assistant	15	Bachelors Degree with Statistics / Economics / Mathematics / Sociology, Business Administration, Geography, Commerce or any other Social or Physical Science involving the use of Statistical method. Job Description at Flag-A	Total Marks: 80 (Statistics-30, Mathematics-20, Economics-30)		ENGLISH=10 (Grammar-5, Punctuation-2, Reading Comprehension-3)		GENERAL KNOWLEDGE=10 (History-2, Computer 5, Every day Science-3)
2	Geographical Assistant	15	Second Class / Grade Bachelor's Degree with Geography as one of the subjects. The combination of Statistics / Mathematics / Economics with Geography will be preferred. Job Description at Flag-B	Total Marks=80 (Geography-50, Statistics-10, Economics-10, Mathematics-10)		ENGLISH=10 (Grammar-5, Punctuation-2, Reading Comprehension-3)		GENERAL KNOWLEDGE=10 (History-2, Computer-5, Every day Science-3)
3	Cartographer	15	Second Class / Grade Bachelor's Degree with Geography as one of the subjects. The combination of Statistics / Economics / Mathematics / Sociology with Geography will be preferred. Job Description at Flag-C	Total Marks=80 (Geography-40, Statistics-10, Economics-10, Mathematics-10, Sociology-10)		ENGLISH=10 (Grammar-5, Punctuation-2, Reading Comprehension-3)		GENERAL KNOWLEDGE=10 (History-2, Computer 5, Every day Science - 3)
4	Census Training Assistant	14	Graduate from a recognized University with Statistics / Economics / Mathematics / Agricultural Economics / as one of the subject, in degree course. Job Description at Flag-D	Total Marks= 80 ( Statistics-20, Economics-20, Mathematics-20, Agriculture Economics-20)		ENGLISH=10 (Grammar-5, Punctuation-2, Reading Comprehension-3)		GENERAL KNOWLEDGE=10 (History-2, Computer-5, Every day Science-3)
5	Junior Draftsman	11	Two years experience in preparation of Statistical maps and charts in a Government / semi Government department. Job Description at Flag-E		Drawing Skills-60 Pak Studies-10	ENGLISH (Matric level)=20 (Grammar-10, Punctuation-4, Reading Comprehension-6)		GENERAL KNOWLEDGE=10 (History-2, Computer-5, Every day Science-3)
6	Technical Assistant (RP)	10	Matric 2 Years experience in offset Lithography	Off Set Printing=50	Basics of Computer-20	ENGLISH=10 (Grammar - 5, Punctuation- 2, Reading Comprehension - 3)		GENERAL KNOWLEDGE=20 (History-10, Every day Science-10)
7	Technical Assistant (Drawing)	9	Matric hree year experience in preparation of good quality of graphs, charts and graphic design	Basics of Designing & Composing-50	Basics of Computer-10	ENGLISH (Matric level)=20 (Grammar-10, Punctuation-4, Reading Comprehension-6)		GENERAL KNOWLEDGE=20 (History-10, Every day Science - 10)
8	Assistant (Ministerial)	15	Graduate			ENGLISH (BA level)=60 (Grammar - 20, Punctuation-5, Reading Comprehension-10, Synonims-10, Sentence structure-15)		GENERAL KNOWLEDGE=40 (History-10, Computer-20, Public Admn-10)
9	Composer	14	Bachelor Degree with certificate in MS Office.		Computer-40	ENGLISH (BA level)=40 (Grammar-10, Punctuation-5, Reading Comprehension-10, Synonims-5, Sentence structure-10)		GENERAL KNOWLEDGE=20 (History-10, Every day Science-10)



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				Professional Subjects Marks		General Subjects Marks		
10	Stenotypist	11	Minimum speed of 80 / 40 w.p.m in shorthand / typing respectively Must be computer literate		Computer-30	Shorthand /Typing-30	ENGLISH (BA level)=40 (Grammar-10, Punctuation-5, Reading Comprehension-10, Synonims-5, Sentence structure-10)	
11	Data Entry Operator	14	Bachelors Degree in Physics / Mathematics / Statistics / Economics with a minimum speed of 10,000 key			Typing Speed-30	ENGLISH (BA level)=20 (Grammar - 10, Punctuation- 4, Reading Comprehension - 6)	
12	Maintenance Assistant	11	Matric Diploma in Electrical / Mechanical Engineering.. 3 years experience of maintaing graphic equipment in Government or Private organization. Experience in repair of induction and shunt motor, single and three phase vacuum pumps etc				ENGLISH=10 (Grammar-5, Punctuation-2, Reading Comprehension-3)	GENERAL KNOWLEDGE=10 (History-2, Computer-5, Every day Science-3)
13	Upper Division Clerk	11	Intermediate				ENGLISH (Inter level)=60 (Grammar-20, Punctuation-5, Reading Comprehension-10, Synonims-10, Sentence structure-15)	GENERAL KNOWLEDGE=40 (History-10, Computer - 20, Public Admn - 10)
14	Telephone operator	9	Intermediate Two years experience				ENGLISH (Inter level)=30 (Grammar-10, Reading Comprehension-10, Synonims-10)	GENERAL KNOWLEDGE=30 (Oral Communication skills -10, Computer - 10, Pbulic Administration- 10)
15	Lower Division Clerk	9	Matric A minimum typing speed of 30 w.p.m		Computer-30	Typing Speed-30	ENGLISH (Matric level)=40 (Grammar-10, Punctuation-5, Reading Comprehension-10, Synonims-5, Sentence structure-10)	
16	Varitypist	8	Matric Should have a speed of 40 words per minute in typing. Two years experience of typing preferably on varitype writer.		Basics of Computer-10	Typing Speed-30	ENGLISH (Matric level)=20 (Grammar-10, Punctuation-4, Reading Comprehension-6)	